

QUICKBOOKS CERTIFICATION



Course Description:

The QuickBooks certification is accredited through the National Bookkeepers Association, and is recognized throughout the United States and its Territories. QuickBooks certification assures employers of the participants QuickBooks knowledge to include managing expenses, sales and income, customer transactions and reports, customization of QuickBooks, tracking inventory, billable time and costs, payroll setup, payroll processing, adjustments and year-end procedures, and setting up a company file.



National Bookkeepers Association

Course Length:

42 Hours

Course Instruction Method:

Classroom instruction with web-based instruction integration.



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